

**NORTHEAST FLORIDA ASSOCIATION OF REALTORS® , INC.**  
**CANDIDATE’S APPLICATION QUESTIONNAIRE FOR AN OFFICER OR DIRECTOR POSITION**

1. Name Tara Braithwaite
  
2. Firm Name/Address Coldwell Banker Vanguard Realty 7741 Point Meadows Dr Jax FL 32256
  
3. Position held at Firm (owner/broker, broker associate, sales associate, etc.)? Broker Associate
  - a. Area of real estate specialty? Residential
  - b. How much time do you spend in this profession? Full Time
  - c. In what field is the balance of your time spent? Community service, volunteer leadership, parenting
  
4. Number of years licensed. 10 Realtor® since. 2014
  
5. What was your occupation prior to obtaining a real estate license? IT Project Manager
  
6. Will you commit to attending the monthly Board of Directors meetings, general membership meetings, and any other special meetings as required? Yes
  
7. Are you willing to keep up with the volume of communications that concern association matters i.e., reading material, background material, etc.? Yes
  
8. Do you understand that, as a NEFAR Officer/Director, you will not hold a ceremonial position but rather one with fiduciary duties, responsibilities, and obligations to assist in moving the Association forward in the coming years based on the Strategic Plan? Yes
  
9. Do you understand that you may be asked to assist with special assignments during the year, and are you willing to commit to those assignments? Yes
  
10. Do you contribute to RPAC? Yes Would you be willing annually to become, at a minimum, a \$99.00 RPAC contributor as an Officer or Director of this Association? Yes
  
11. What education level and skill sets do you possess that qualify you for the requested position(s)?  
Master of Science in Health Informatics (Walden University), Bachelor of Science in Nursing (Howard University)  
Strong leadership, project management, negotiation, and communication skills, Experience in strategic planning,  
organizational governance, and technology adoption Real estate certifications: CRS, GRI, ABR, MRP, SFR, SRS, Certified Probate Specialist
  
12. Qualifications (list positions held, year, and principal services if not on your attached resume/bio)
  - a. Realtor association activities (local, state, and national)  
NEFAR RPAC Chair, 2023 (led NEFAR to earn RPAC Triple Crown Award)  
NEFAR RPAC Vice Chair, 2022  
MLS Board of Directors, realMLS, 2023–present  
Member, Florida Realtors® Board of Directors  
Immediate Past President, CBV Cares Board

b. Civic Activities

Women's Giving Alliance (Grants Decision Team)  
Member Executive Board, Jack and Jill of America, Inc.  
Community volunteer for youth and education initiatives

c. Leadership positions

Immediate Past President, CBV Cares Board  
RPAC Chair & Vice Chair, NEFAR  
Board Member, realMLS currently serving as MLS Treasurer

13. What motivates your interest in serving as an Officer or Director?

My motivation stems from a desire to help create a more accessible, inclusive, and supportive real estate industry for professionals navigating complex responsibilities inside and outside of the workplace. I understand the value of having a seat at the table to represent diverse perspectives and life experiences. By serving in leadership, I can advocate for practical solutions, support member development, and contribute to a culture where all REALTORS® can thrive.

**Question 14. & 15. For MLS Director Position Only**

14. Please describe your level of expertise regarding MLS technology.

Currently serving on the realMLS Board of Directors, I stay actively engaged with MLS system updates, data integrity efforts, and tools that support member efficiency. I bring a user-focused mindset and a practical approach to evaluating how technology can best serve members in real-world, fast-paced environments.

15. What is your knowledge of RETS, RESO, Data Integrity, and the new MLS rules and guidelines?

I am familiar with RETS and RESO standards and their role in improving data integration and interoperability. I prioritize data integrity to ensure listing accuracy and protect public trust. My current board service helps me stay up to date on evolving compliance requirements.

16. If selected by the Nominating Committee, I will abide by the Leadership Standards of Conduct in the NEFAR Policy Manual and I will commit to the duties of the position(s) if selected, including a minimum donor of \$99 for RPAC annually and serve in any of the following Officer/Director positions indicated below:

DocuSigned by:  
*Tara Braithwaite*

Candidate Signature

5/9/2025

Date

Please check any position or positions for which you desire to be considered by Nominating.

- NEFAR Director OR  NEFMLS Director
- NEFAR President-Elect\*\*
- NEFAR Treasurer\*\*
- NEFAR Secretary\*\*
- NAR Large Association Director\*\*\*